

13 December 1982

MEMORANDUM

From: EAA Store Manager  
To: Chief, Benefits and Services Division  
Thru: Deputy Chief, BSD

Subj: Missing merchandise

1. On 10 December, at 4:30 p.m., Room GF-44 was secured for the week-end. The door was locked and the 3-way combination lock was activated.
2. At opening of business on 13 December, the door lock had been changed. The 3-way combination lock was still activated.
3. A bag of merchandise that had been located behind a coat rack was missing. It contained the following items:

2 8 oz. pkgs pecans costing	\$ 3.50
3 8 oz. pkgs Russell Stover hard candy	2.91
1 Stick-it clock	3.00
1 Toshiba RP-1240 T radio	14.72
1 Rechargeable Battery	7.53
1 Lorus watch	16.17
1 Auto/Travel clock	12.08
1 9 volt battery	1.52
1 watch battery	.83
1 Pepper mill	4.00.

\$66.36

APPROVED: (Cost of items approved for write-off.)

[Redacted Signature]

President, EAA

13 DEC 1982

Date

DISAPPROVED:

[Redacted Signature]

President, EAA

Date